

**Brain Care Centre Position Description  
Occupational Therapist- Full Time**

This is a full time (37.5 hrs. /week, 8:30 am – 4:30 pm, Monday to Friday) position based in Edmonton. The anticipated start date of this position is October 23<sup>rd</sup>, 2017.

Please apply with resume and cover letter via email to Jean Roy, Support Service Team Lead at [jean@braincarecentre.com](mailto:jean@braincarecentre.com)

The deadline to apply for this position is midnight on October 20<sup>th</sup>, 2017.

Salary is \$58, 000.00 annually. Full benefits are available on a cost-shared basis after three months of employment. Vacation is accrued at 1.25 days per month of employment. An operational vehicle with \$2M third party liability, valid driver's license, clear criminal record check, and cell phone are required for this position. This position requires a preferred Bachelor or Master Degree in Occupational Therapy and must be in good standing with Alberta College of Occupational Therapists.

Preference will be given to applicants that are highly motivated with strong organizational skills and have experience in cognitive rehabilitation, adaptive equipment (e.g. bath safety aids, mobility aids) and working with individuals with disabilities and/or vulnerable populations.

**Occupational Therapy**

- Contribute to client assessment of occupational performances relevant to BCC program objectives
- Establish individualized goals to improve client's occupational performance
- Design, implement and evaluates intervention plans
- Disseminates knowledge regarding occupational therapy, brain injury/concussion rehabilitation and related topics as requested
- Contributes to determination of clients discharge services
- Generates assessments and discharge reports
- Maintains competency in community rehabilitation practices in brain injury, stroke and concussion
- Develops and maintains working links with other relevant agencies in the community
- Advocates on clients behalf when gaps in the community were identified and there is a need
- Occasional travel to client's home and other community establishments

**Life skills classes**

- Contribute to development and delivery of life-skill based group interventions and classes
- Identify the type of life-skill classes or workshops that will most benefit clients

Ensure outcome measures are developed and recorded for each class participant

Facilitate educational sessions on brain injury for a variety of audiences

Provide information about BCC services at community resource fairs and other venues

**Other Job Expectations**

Be familiar with and adhere to proper administrative procedures and Brain Care Centre's Policies and Procedures.

Be punctual and reliable

Work as part of a team or independently

Demonstrate initiative and maintain confidentiality

Be flexible and able to adapt to the learning environment